

# All Saints Catholic College



## COVER SUPERVISOR

### Person Specification

#### SKILLS

ESSENTIAL	DESIRABLE
<p>Ability to manage the behaviour of pupils to promote and maintain order and a calm working environment for pupils.</p> <p>Ability to motivate pupils.</p> <p>Ability to support the processes and procedures for pupils' learning.</p> <p>Ability to work at own initiative, and as part of a team.</p> <p>Ability to work in a flexible and responsive way with tact, discretion and confidentiality.</p> <p>Ability to relate well to children and adults.</p> <p>Ability to work under pressure.</p> <p>Demonstrate very good competence in numeracy, literacy and ICT.</p> <p>Excellent communication skills.</p> <p>To support and promote the Catholic ethos of the school</p>	<p>Additional training or professional qualifications.</p> <p>Experience of working with young people in a formal setting.</p> <p>Ability to contribute to extra-curricular learning beyond the classroom.</p>

*/continued overleaf*

## KNOWLEDGE

ESSENTIAL	DESIRABLE
<p>Knowledge of the importance of child protection/safeguarding.</p> <p>Knowledge of a range of strategies to promote good behaviour.</p> <p>Awareness of the statutory frameworks relevant to their role.</p> <p>Knowledge and understanding of the different classroom roles and responsibilities in relation to this post.</p> <p>To support and promote distinctive nature of a Catholic school and implications this has for all employees.</p>	<p>Awareness and understanding of the Importance of School policies and procedures.</p> <p>Awareness of confidentiality issues linked to home/pupil/teacher/school work.</p> <p>Some understanding of principles of child development and learning processes.</p> <p>Awareness of policies and procedures relating to health, safety and security, equal opportunities, confidentiality and data protection and of other relevant legislation.</p>