

All Saints Catholic College

A Voluntary Academy

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Be inspired. Be excellent. Succeed.

9th July 2020

Dear parents/carers,

I am writing to invite you to attend a transition visit at All Saints Catholic College. The visit will provisionally take place on Thursday 16th July. Primary Schools have informed us that your child has received some form of additional support during their time there. As such, we feel it would be beneficial to offer them the opportunity to visit School and make themselves more familiar with the setting.

Due to the current circumstances, we need to ensure the safety of everybody involved. As such, we will be inviting yourself and your son/daughter to attend School for a 20 minute slot. During this time, we plan to introduce pupils to key members of staff and have a short tour of the main areas in School.

Should you wish to attend, please complete and return the slip below as soon as possible. As we need to keep numbers down, please ensure that only one adult accompanies the pupil. You have been allocated a 20 minute time slot below. Please arrive to school at this time and you will be greeted at the front gates. If you arrive later than the time slot, then unfortunately you will miss the visit as we need to make sure we keep to strict timings.

It would be helpful if we were able to take a photograph of your son/daughter so that this could be used on their individual learning profile which informs staff how best to support them in School. Please indicate on the slip below whether you are happy for this to take place.

Please be aware that should the current circumstances change, we may be unable to go ahead with the planned visit. If this should be the case, we will inform you with as much notice as possible.

I very much look forward to meeting you both on the day.

Yours Sincerely,

Mrs A Balmer

SENCO

Full name of pupil _____

I would like my child to attend the transition visit on Thursday 16th July.

Signed

I **am/ am not** happy for my child's photograph to be taken. (Please indicate your choice)