

# All Saints Catholic College



## Provider Access Policy

Approved by:	Governors	Date: 09.01.24
Last reviewed on:	09.01.24	
Next review due by:	January 2025	

# Contents

1. Aims .....	2
2. Statutory requirements .....	2
3. Student entitlement.....	3
4. Management of provider access requests.....	3
5. Previous providers .....	5
6. Pupil destinations.....	5
7. Complaints.....	6
8. Links to other policies .....	6
9. Monitoring arrangements.....	6

---

## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

### 2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
  - All pupils must attend
  - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
  - All pupils must attend

- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend, to take place any time during year 12 or between 1 September and 28 February during year 13.

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

At All Saints Catholic College, we ensure compliance with the statutory guidance by ensuring that the minimum expectation of encounters is at least adhered to whilst also providing encounters for year 7 also. Evidence of the encounters provided are available within the 'Careers Map' that is available on the school website.

We will ask each provider to provide information regarding the following:

- The approved qualifications or apprenticeships they offer
- What careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

## **2.2 Meaningful provider encounters**

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as a meeting/session between pupils and a provider which involves a two-way interaction between students and appropriate provider staff. These encounters will be a mixture of face to face 'live' encounters and online webinars.

## **3. Student entitlement**

At All Saints Catholic College all students in years 8 to 11 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including academic education, technical education and apprenticeships,
- Attend options events, careers fayres, drop down days, assemblies and taster days.
- Understand how to make applications for the full range of academic and technical courses

## **4. Management of provider access requests**

### **4.1 Procedure**

A provider wishing to request access should contact Mr D. Allman (Head of Careers).

Telephone: 0161 338 2120

Email: dallman@allsaintscatholiccollege.com

### **4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Here are some examples:

Year 7	Year 8	Year 9	Year 10	Year 11
<ul style="list-style-type: none"> <li>• PHSE drop down days</li> <li>• Life Skills activities</li> <li>• Introduction to Careers software</li> <li>• Careers Fayre</li> <li>• PSHE lessons</li> <li>• Curriculum careers sessions</li> </ul>	<ul style="list-style-type: none"> <li>• PHSE drop down days</li> <li>• Life skills activities</li> <li>• Careers presentations</li> <li>• Careers Fair</li> <li>• Speed networking event</li> <li>• STEM group</li> <li>• PSHE lessons</li> <li>• Curriculum careers sessions</li> </ul>	<ul style="list-style-type: none"> <li>• PSHE drop down days</li> <li>• Careers Fair</li> <li>• Options evening</li> <li>• Brilliant Club – Scholars Programme</li> <li>• Speed networking event</li> <li>• STEM group</li> <li>• PSHE lessons</li> <li>• Curriculum careers sessions</li> </ul>	<ul style="list-style-type: none"> <li>• PSHE drop down days</li> <li>• Life skills activities</li> <li>• College taster days</li> <li>• University visits</li> <li>• Careers Fair</li> <li>• Brilliant Club – Scholars Programme</li> <li>• GM Higher workshop</li> <li>• PSHE lessons</li> <li>• Curriculum careers sessions</li> </ul>	<ul style="list-style-type: none"> <li>• PSHE drop down days</li> <li>• Apprenticeship workshop</li> <li>• College and provider assemblies</li> <li>• Careers interviews</li> <li>• Exam Results Day</li> <li>• Careers Fayre</li> <li>• GM Higher workshops</li> <li>• PSHE lessons</li> <li>• Curriculum careers sessions</li> </ul>

### 4.3 Granting and refusing access

- We will grant access requests that meet the following criteria:
  1. Are requested within a reasonable timescale
  2. The provider can offer appropriate pathways for the students, both academically and personal development
  3. Are inclusive and aligned with the trust's equal opportunity, safeguarding and child protection policies
  4. Meet the needs of the students.
- We will refuse any access request that:
  1. Where it is at the detriment of students' learning
  2. At odds with the trust's equal opportunity and safeguarding and child protection policies
  3. Results in unwarranted disruption to the school
  4. The request is from an unregistered provider

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

[https://allsaintscatholiccollege.com/application/files/2616/7456/2822/24.01.23\\_Child\\_Protection\\_and\\_Safeguarding\\_Policy.pdf](https://allsaintscatholiccollege.com/application/files/2616/7456/2822/24.01.23_Child_Protection_and_Safeguarding_Policy.pdf)

Education and training providers will be expected to adhere to this policy.

## **4.5 Premises and facilities**

- The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.
- The school will also make available other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers or a member of Senior Staff.
- Providers are welcome to leave a copy of their prospectus or other relevant course literature to be displayed in the School Learning Resource Centre (LRC). The School LRC is available to all students at lunch, break time and after school.
- Providers can send information or request possible activities by contacting Mr Allman at [dallman@allsaintscatholiccollege.com](mailto:dallman@allsaintscatholiccollege.com)

## **5. Previous providers**

In previous years we have invited the following providers from the local area to speak to our pupils:

- Tameside College
- Clarendon College
- Ashton Sixth Form College
- The Manchester College
- Xavierian College
- Loreto College
- The Growth Company
- Stepan
- DWP
- Myerscough College
- The Beauty Academy Manchester
- The Armed Forces

## **6. Pupil destinations**

Last year, our year 11 pupils moved to a range of providers in the local area after School:

52.4% Further Education College

37..8% Sixth Form College

2.1% Re-Engagement

2.1% Employed with training

4.9% NEET

0.7% Moved from area

## 7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure:

([https://allsaintscatholiccollege.com/application/files/4516/6210/0540/01.09.22\\_Complaints\\_Procedure.pdf](https://allsaintscatholiccollege.com/application/files/4516/6210/0540/01.09.22_Complaints_Procedure.pdf)) or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## 8. Links to other policies

- › Safeguarding/child protection policy  
[https://allsaintscatholiccollege.com/application/files/2616/7456/2822/24.01.23\\_Child\\_Protection\\_and\\_Safe\\_guarding\\_Policy.pdf](https://allsaintscatholiccollege.com/application/files/2616/7456/2822/24.01.23_Child_Protection_and_Safe_guarding_Policy.pdf)
- › Careers guidance policy  
[https://allsaintscatholiccollege.com/application/files/3416/5632/8782/27.06.22\\_Careers\\_Education\\_and\\_Guidance\\_Policy.pdf](https://allsaintscatholiccollege.com/application/files/3416/5632/8782/27.06.22_Careers_Education_and_Guidance_Policy.pdf)
- › Curriculum policy  
[https://allsaintscatholiccollege.com/application/files/6316/5632/8831/27.06.22\\_Curriculum\\_and\\_Teaching\\_and\\_Learning\\_Policy.pdf](https://allsaintscatholiccollege.com/application/files/6316/5632/8831/27.06.22_Curriculum_and_Teaching_and_Learning_Policy.pdf)
- › Complaints policy  
[https://allsaintscatholiccollege.com/application/files/4516/6210/0540/01.09.22\\_Complaints\\_Procedure.pdf](https://allsaintscatholiccollege.com/application/files/4516/6210/0540/01.09.22_Complaints_Procedure.pdf)

## 9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Mr. D. Allman

This policy will be reviewed by Mr. D. Bibby and Mr. D. Allman, annually.

At every review, the policy will be approved by the governing board.